



Transforming  
Education through  
Universal Design  
for Learning



## Contact Information:

### Email

cast@cast.org

40 Harvard Mills  
Square, Suite 3  
Wakefield, MA  
01880-3233

### Phone

(781) 245-2212

### Hours

8:30 am - 5:00 pm



## What is CAST?

CAST is a nonprofit research and development organization that works to expand learning opportunities for all individuals, especially those with disabilities, through *Universal Design for Learning (UDL)*.

Founded in 1984, CAST has earned international recognition for its innovative contributions to educational products, classroom practices, and policies.

CAST's staff includes specialists in education policy and research, cognitive science, neuroscience, neuropsychology, clinical/school psychology, technology, engineering, curriculum development, K-12 professional development, and more.

CAST's work focuses primarily in four areas within the field of education:

1. Research & Development
2. Policy & Practice
3. Professional Development
4. Publications & Outreach

UDL is an educational approach with three primary principles:

- I. Multiple means of representation: to give diverse learners options for acquiring information and knowledge.
- II. Multiple means of action and expression: to provide learners options for demonstrating what they know.
- III. Multiple means of engagement: to tap into learners' interests, offer appropriate challenges, and increase motivation.

# What is CAST's Internship Program?

CAST's internship program provides interns with opportunities to supplement academics with real-world, career-building experiences. CAST internships empower interns to pursue their own interests while developing their knowledge of UDL, and building relationships with people actively working in the field of education.

CAST values the contributions that interns make to our innovative capacity and knowledge base. Therefore, in addition to the project work that interns do, interns are included in meetings and other events that include training, brainstorming sessions, guest speakers and project presentations.

At the end of the internship, CAST provides interns with a letter of completion, which includes a formal description of the projects they contributed to and the work they completed. In addition, interns qualify for a \$575 stipend after the completion of 150 hours of work.

## Testimonial:

"I have learned a tremendous amount here at CAST. The Read with Me eBooks project has been a great example of how challenging it can be to implement theory into practice. Particularly interesting is how this application of theory and subsequently the observations in practice can clearly highlight design issues. Being able to observe this cycle from theory/original design to practice to redesign has been critical in highlighting the strength that lies within the UDL framework."

– Katie

Past internships have included:

- Participating on prototype development teams
- Contributing to subject-specific literature reviews
- Collecting research data in schools
- Creating multi-media products
- Developing online materials for websites and other Web 2.0 applications

## What are the next steps?

1. Send a resume or CV and three references to ydomings@cast.org or clacy@cast.org along with a cover letter briefly describing your interests and goals for the internship.
2. Your resume will be reviewed to determine whether we believe that a CAST internship is a good fit.
3. The internship coordinator will contact you to set up a preliminary meeting to determine whether a CAST internship is available that can help you achieve your goals. This meeting will include:
  - an introduction to CAST and its mission
  - an in-depth description of the internship program
  - a description of potential projects
4. Your references are contacted.

## What else do I need to know?

Once accepted into the program, CAST's internship coordinator works with each intern to develop a 'scope of work'. The 'scope of work' is designed to help you set and communicate goals for the internship. This 'scope of work' provides a framework for the internship and helps the internship coordinator match up your unique knowledge, skill set and interests with areas of need within CAST.

After the scope of work is developed, you will come to CAST to meet with the project leader, internship coordinator and human resources to review the scope of work and to develop a schedule. You should bring any paperwork required for course credit at this time.

During the course of the internship, you should sign in at the reception desk when you get to CAST and keep track of the hours you work.

